

Air Travel Guide

Best Help Source

Circumstance	Anthony Travel Support Team	Airline	Airline Mobile App
Complex itineraries: multiple flights, airlines, or connections	●		
Rebooking Assistance: help rebooking flights, especially if need to consider alternative routes or airlines	●		
Special requests: carrying special requests (e.g., meal preferences, seating arrangements) over to new bookings	●		
Urgent changes: travel plans requiring immediate changes that require expert advice on best available options	●		
General support: general inquiries/support on trip disruption	●		
Immediate flight information: real-time updates on flight status, delays, or cancellations		●	●
Currently at airport: assistance on any flight details from an airline representative* <small>*They are required to help you when you are at the airport</small>		●	
Check-in issues: check-in problems or confirmation		●	
Baggage problems: lost, delayed, damaged baggage inquiries		●	
Gate changes: confirmation of gate changes or boarding times, especially for tight connections			●
Flight status confirmation: verification of flight status, especially during inclement weather or other disruptions			●
Onboard services: questions/issues on in-flight services/amenities			●
Same day standby: request to join waitlist for an earlier flight in the same day as existing reservation			●

General Tips

- **Keep contact numbers handy:** Ensure you have both the agency support team's and the airline's contact numbers readily accessible.
 - **Anthony Travel:** 785-380-7047
 - **Anthony Travel After Hours:** 682-990-2449 Code – IN2F
- **Stay calm and polite:** Maintaining a calm and polite demeanor can often lead to more efficient and effective assistance.
- **Document everything:** Keep a record of your communications, including names of representatives you speak with, times, and details of the conversation.
- **Use mobile apps:** Many airlines offer mobile apps with features for real-time updates, rebooking options, and direct communication channels.
- **Remain on hold:** During ground stoppages or other massive events, hold times may be longer than normal. Please remain on hold, as calls are answered in the order they are received. If the call is not an emergency, please call back during the next business day.
- **Review itinerary remarks:** The remarks section is consistently filled with useful information, including contact details. Sample itinerary remarks at right:

Additional K-State Travel Resources:
<https://concur.k-state.edu/travel/>

Remarks

THANK YOU FOR SELECTING ANTHONY TRAVEL.
 PLEASE VERIFY ALL DETAILS AND DATES BELOW WITHIN 24 HRS
 MAKE CERTAIN ALL FIRST/MIDDLE/LAST NAMES SHOWN BELOW
 EXACTLY MATCH THE PHOTO ID PRESENTED AT THE AIRPORT.
 TO REACH YOUR TRAVEL TEAM DIAL 785-532-2200
 OR EMAIL KSTATE-AT-ANTHONYTRAVEL.COM.
 MON - FRI 8AM - 5PM CST.
 AFTER HOURS EMERGENCY SERVICE- DIAL 682-990-2449.CODE IN2F
 YOUR RESERVATION NBR WITH DELTA AIR LINES IS GU7GSO
 DELTA AIR LINES CTC PHONE NUMBER IS 1-800-221-1212

TRAVEL ON THIS ITINERARY INCLUDES THE BELOW COUNTRY
 US EMBASSY CAN BE REACHED AT 39-06-46741
 ADDRESS IS LISTED BELOW IN ITALY
 VIA VITTORIO VENETO 12100187 ROMA
 MORE INFO IS AVAILABLE AT WEBSITE LISTED BELOW
[HTTPS://IT.USEMBASSY.GOV](https://it.usembassy.gov)